

## Embleton & District Parish Council

### **Minutes of the meeting held on 16<sup>th</sup> July 2014 at Embleton Village Hall at 19:15pm**

**Present:** Councillors Petecki (chair), Richardson, Brandwood, Wood, Wilson, Hind, Graham, Hewitson, Teasdale

**Apologies:** Councillor Boardman, Brown, Pickering

**Also Present:** Becx Carter (Clerk), PCSO Megan Jones, CCC Cllr Bowness

#### **93.14 Declarations of interest**

None were received.

#### **94.14 Police Report**

PCSO Megan Jones attended the meeting and informed the council that there had been no incidents of note since the last meeting.

PCSO Jones updated the council on the community speedwatch scheme; all documents have been submitted to her Sergeant and PCSO Jones is just waiting for confirmation that everything is in place, once this happened she will be in touch to organise a training session.

**Action: PCSO Jones to contact the clerk with a list of potential training dates for this scheme.**

PCSO Jones informed the meeting that there has recently been an incident of a sneak in burglary in the local area. The police are informing people they should take care to ensure windows & doors are locked, and garden areas secured.

Cllr Petecki queried if the police were going to be erecting new signs reminding people not to leave valuables in their cars in isolated/rural car parks as these signs have gone from the two laybys at the top of Bassenthwaite Lake. PCSO Jones confirmed that from the start of the summer holidays it is part of their rotas to do patrols round car parks and isolated areas. This will include erecting new posters.

**Action: PCSO Jones to organise the installation of new warning signs on the two laybys at the top of Bassenthwaite lake.**

#### **95.14 Minutes of the previous meeting**

The minutes of the meeting held on Wednesday 18<sup>th</sup> June 2014 were accepted as a true and accurate record by the councillors present and the chair duly signed them. **Resolved.**

#### **96.14 Matters Arising**

Cllr Brandwood thanked the council for the letter of thanks recently received following her resignation as vice-chair of Embleton & District Parish Council.

36.14- Street Light at Wythop Mill- The Clerk informed all present that confirmation has now been received in writing from Mr Karl Melville at Cumbria County Council that this light would be adopted by CCC on the ground of road safety and would be replaced before the ENW light is removed.

#### **97.14 Co-option of new councillors**

No applications had been received for co-option for the remaining 1 vacancy.

**Action: Clerk to check on the legality of reducing the number of parish councillors for the Embleton & District Parish Council.**

#### **98.14 Public Participation**

No members of the public were present at the meeting.

#### **99.14 Chairman's Report.**

Cllr Petecki's chairman's report is included as an appendix to these minutes. No further action was required or agreed on from the contents of the chairman's report.

**Action: Clerk to provide Cllr Petecki with a copy of the tenancy agreement & maps for the tenancy with Cllr G Hind.**

#### **100.14 Clerks Report**

All councillors had received and read a copy of the clerks report.

Correspondence Item 3- Request for changes to winter maintenance (gritting) programme-

**Resolved** that Embleton & District Parish Council felt that the old A66 should be gritted from the Dubwath junction to Cockermouth as this is a school bus route.

**Action: Clerk to submit these comments in response to the request.**

Correspondance Item 6- Rural Housing Policy Review- This had been circulated to all councillors and it was felt that Embleton & District Parish Council fell between a number of the options on the questionnaire. It was also felt that at this stage there is no proven need for any further housing in the area. It was felt that maybe the need hadn't been identified as the questionnaires had been sent to people already in residence in the area. When the parish council had asked questions regarding this matter for the preparation of the Parish Plan the responses were neutral.

**Resolved** that when the Parish Plan is up for renewal in April 2015, this issue will be focused on and a revised questionnaire will be circulated focusing on housing matters.

**Action: All councillors to complete the survey and return it to the clerk to enable an summary assessment of responses**

**Action: Clerk to prepare a questionnaire draft at the relevant time.**

Correspondence 15- NALC Briefing note & Model Complaints Procedure-

**Resolved** that this be passed to the procedures sub committee for their consideration and to enable a draft to be prepared for the September parish council meeting.

Cllr Petecki noted that he would be happy to help the procedure sub committee with this.

**Action: Clerk to circulate this to the procedures sub-committee**

**Action: Procedures sub committee to consider the matter and report back on it at the September meeting**

#### *Clerks Actions from the Previous Meeting*

Unless otherwise mentioned below all actions are deemed to have been completed.

Fluoridation in Water- This item is on-going.

**Action: Clerk to continue work on this matter.**

Traffic Data count on the old A66 through Embleton- CCC will install this unit once the works on Cockermouth main street are completed to prevent this providing a skewed set of results.

**Action: Clerk to continue to liaise with CCC on this matter.**

Blackrock- Responses haven't yet been received from Blackrock, clerk to continue chasing this and add it to the agenda for the next meeting.

**Action: Clerk to continue working on this matter and add it to the agenda for the Sept meeting.**

### **101.14 Summer Newsletter**

A copy of the draft Summer Newsletter had been circulated to all, and copies were available at the meeting.

**Resolved** that the contents of the newsletter was acceptable, but that the picture should be changed and it should be printed in black and white to save costs.

**Action: Cllr Petecki to forward the clerk a copy of a picture used previously in a summer newsletter**

**Action: Clerk to organise printing of the newsletter and delivery to Cllr Petecki**

**Action: Cllr Petecki will organise distribution of the newsletters to all councillors who help deliver them.**

### **102.14 Planning**

7/2014/2162 Hybrid planning application comprising a full planning application for 96 residential units incorporating landscaping, open space, access, highway works, and a blue wildlife corridor including SUDS and the construction of a highway crossing over the Tom Rudd Beck, and an outline application for up to 224 residential units including open space, surface water attenuation, landscape & access- Land Off Strawberry Road, Cockermouth.

**Resolved** that Embleton & District Parish Council have no objections to the housing development, but are VERY concerned about the vehicular access arrangements, and the impact this would have on additional vehicles accessing the A66 near the Lambfoot junction, already an area of concern for road safety. Embleton & District Parish Council would strongly request that if the planning application were to go ahead that the access arrangements be re-considered, and that it be a condition of the application that there be significant safety upgrades on the roads past Bouch House, Hundith Hill Road and the road past the Vicarage at Hall Bank leading to the A66 which will be used by traffic from the new estate including pedestrian, cycle and disabled provision, and crossing points, and also the upgrade of the pinch points on this route and the junctions. Alternatively a new junction directly from Strawberry How road to the A66

**Action: Clerk to submit these comments to ABC, and send a copy to Karl Melville due to the highways concerns.**

7/2014/2162 Variation of Condition 2, attached to planning consent no 7/2014/2060 relating to amended plans (to allow the construction of six towers and their associated infrastructure in association with the approved distillery development)- Low Barkhouse, Setmurthy, Cockermouth, CA13 9SJ

**Resolved** that the council object to this planning application. They are disappointed in the screening suggested as it will take years to become effective and is too far from the tanks. Embleton & District

Parish Council hoped that the tanks would have been put inside the building. Embleton & District Parish Council believes that all these alterations should have been foreseen and included in the original proposal when the parish council could have taken a different view earlier. Embleton & District Parish Council believes that this screening is inadequate and the tanks should be better disguised by screening closer to them.

**Action: Clerk to submit these comments to LDNPA**

### **103.14 Consultations**

None received

### **104.14 Highways & Parish Maintenance**

CCC Cllr Bowness arrived and asked for an update on various matters:

-Signpost at Bouch End- This matter is still outstanding

**Action: CCC Cllr Bowness to chase this matter up**

-Overhanging trees at Vicarage Hill- Still outstanding despite multiple attempts by the clerk to progress this matter

**Action: CCC Cllr Bowness to raise this matter at his meeting on the 17<sup>th</sup> July and report back to the clerk.**

The issue of the amount of vegetation/cutting line around the Wythop Mill Junction on to the A66, (looking west) the vegetation is overgrown obscuring some of the line of sight for vehicles attempting to make this turn.

**Action: Clerk to raise this matter with highways.**

Gully cleaning- CCC Cllr Bowness informed the meeting that Karl Melville is looking for local knowledge on this matter to ensure that all gullies are located & cleaned. Notification should be received by the clerk in advance of the gully cleaner attending, to give the parish time to organise marking/locating all the gullies/drains. Cllr Wilson noted that her husband would know the location of all relevant gullies etc.

**Resolved** that the parish council were happy to commit to marking/or going out with the relevant team to ensure that all drains/gullies are located.

**Action: Clerk to contact Karl Melville to ask how best to go about sharing this information/organising this, with the condition that the dates be provided to the council a few days in advance to allow this to be organised.**

Cllr Graham updated the council on his meeting with Tim Shield.

- Water flowing down Vicarage Hill- This is programmed into the diary for investigative digging works
- Water flowing across the road at the Old Chapel- This will be programmed into the diary for investigative digging
- Footpath from Lambfoot coming east has a large crack in it and this will also be dealt with.

**Action: Clerk to keep in touch with Tim Shield on timescale for these actions.**

### **105.14 Council Finances**

#### *Reconciliation for July*

The reconciliation of finances for July was approved & signed by Cllr Petecki. **Resolved**

#### *Authorisation of Payments*

All items for payment were approved by the council and signed by two signatories:

1) Becx Carter- Expenses £97.28

**Action: Clerk to process the above payments**

*Update of Asset Register*

**Resolved** that Cllr Petecki will meet with Cllr Brandwood & Graham to populate the draft asset register with grid references, descriptions and photos of all assets.

To be agenda'd for the September meeting

**Action. Clerk to circulate an updated Asset Register prior to the next meeting for consideration**

**Action; Clerk to do a Land Registry search on the land that the Lambfoot Bus Shelter & the play area stand on and establish if an application for the council to adopt the land was successful (and if so to include it on the asset register)**

**Action: Clerk to run a land registry search on the land that the Dubwath Bus Stop Land stands on to establish if the council own this or not (and if so to include it on the asset register)**

*Mandate Change Form*

A mandate change form authorising Alison Hewitson (Vice-Chair) as an additional signatory on the bank account was completed by all relevant parties (Cllr's Petecki, Brandwood & Teasdale).

**Action: Clerk to submit the relevant forms, and confirm the form of ID's Cllr Hewitson needs to provide.**

**106.14 Matters for the next meeting**

Clerk to check with CALC on the legalities of electronic summons to council meetings in light of this months CALC circular

**Action: Clerk to report on this at the next meeting.**

**107.14 Date of next meeting**

Wednesday 17<sup>th</sup> September 2014 at 19:15 in Embleton Village Hall

Cllrs Wood & Petecki & Wilson noted their apologies for the September meeting.

Meeting closed 21.10

Signed..... (Chair)

Dated.....

**Attended Three tier meeting, June 19<sup>th</sup> 2014, Market Hall Wigton**

**1. West Cumbria Water Supply Project.**

The consultation for 2024-25 was not acceptable to the Minister since it was considered unacceptable for west Cumbria not to have a secure water supply for such a long time and to continue causing more damage to the Ennerdale mussels. It was decided to accelerate the programme. There will now be an examination in public for the inspector to be able to write a report for October this year. If we are to be involved then we need to do it quickly with representations to be in by end July.

**2. Allerdale B C Localities project**

Ian Hind, partnership officer for Allerdale, looked at how we could work together as the 3 tiers. ACT prepared profiles of some of the parishes, which were passed around. All the data has been put together to give a summary of the features of the areas and now the thinking is that in the autumn we would be given the profiles and asked for opinions and then identify what areas are of concern e.g. site allocation for planning? Could we work together and could we determine a course of action together? Mike Heaslip asked if we could agree a set of objectives together to plan services? Allerdale thinking of talking to the LDNPA about planning so we have a joined up approach to, let's say, whole valley planning. A discussion started about perceptions from Workington about Allerdale. The money seeming to go towards big projects like big centres in Maryport when we are more worried about our lights, dog fouling etc not big capital projects.

CCC thinks that if we want to work together then they will go ahead but they will not push it from the top down.

We, as parishes, still do not see the benefits clearly and they become less clear as we go. If it came to land allocation, for instance, there would be a worry that there may not be an opportunity for everyone to have their say.

They keep referring to planning and land allocations. We have an Allerdale meeting in September. Is it worth having a planning officer there?

Embleton and others are in the LDNPA where we have already had planning forums. Allerdale expect to adopt a local development framework strategy plan in July.

**3. Allerdale Area Plan**

General plan was circulated for 2014-17 and may be constrained by budget considerations.

**4. Footway Lighting update (ABC/CCC)**

There are 2 issues regarding footway lighting. We know that ENW are going to remove 100 lights, some footway and some highways. We know what we are going to do about this (Mike Heaslip). We have funding available from ENW for the Allerdale area, and ABC are happy to act as the agent for the replacements. Wrote to all parish councils asking what we want replaced in your area and that is the list that we have and we are working to. We will happily commission the work on that basis but that as part of that process those lights that have been replaced in this way will be the responsibility of the parish council from then on. The Councils will have to accept about £75 a light for maintenance and running annually. This money will then be used to release some capital for the replacement of lights in the future generally irrespective of ENW. There are 100 affected this year in this way.

If it is a road safety issue then the light will be treated differently and be funded by highways if it can be justified on road safety grounds.

**5. Dog Fouling (Calc/ABC)**

General discussion which achieved no more than we already knew

**6 Broadband update (CCC/Calc)**

General information regarding the lack of information. Apparently BT will arrange a meeting together with Openreach with representatives and disclose their plans verbally house by house and for 6 digit postcodes. Worth arranging for those on the Bassenthwaite Lake exchange (and others)?

Rick Petecki

July 2014