

Embleton & District Parish Council

Minutes of the meeting held on Wednesday 16th April 2014

Present: Councillors Petecki (chair), Brandwood, Pickering, Graham, Brown, Richardson, Wilson, Boardman

Apologies: Councillor Teasdale, Hewitson, Hind

Also Present: Becx Carter (Clerk), 2 members of the public (Sheila Wood, Alison Charig)

42.14 Councillors Present & Apologies

Apologies were received from those listed above

43.14 Declarations of Interest

No declarations were given

44.14 Police Report

Apologies were received from PCSO Megan Jones. A written report was provided; which was read out by the clerk (8 incident had been reported in Embleton & District Parish in the past 30days, of which 5 were Road Traffic Incidents)

Councillors present felt that a potential causal factor of some of the above accidents may be the increase in traffic on the A66 & Old A66 due to the current road closures in Cockermouth. It was agreed that the council would continue to monitor the situation.

Cllr Graham queried what the agreement was on police attendance at Parish Council meetings. Cllr Petecki confirmed that they agreed to once a quarter.

Action: Clerk to contact PSCO Megan Jones to discuss her attendance at the next meeting.

45.14 Minutes of the previous meeting

The minutes of the meeting held on Wednesday 19th March were accepted as a true and accurate record by the councillors present and the chair duly signed them.

46.14 Matters Arising

36.14- Traffic & Speeding- Speeding Data- The clerk confirmed that she had gone back and queried why we couldn't receive the anonymised data from the January speeding data. Sergeant G Atkinson confirmed that this was not possible due to data protection issues.

It was noted that the data that had been received in the past had been received via Cockermouth Town Council, which may explain why we had received the detailed data.

The clerk informed the council that elsewhere in Cumbria, CCC were offering to do install traffic data count on problem areas and this maybe worth considering.

Resolved: That the clerk write to the police officer that Cllr Petecki spoke to about Community Speed Watch Initiative and ask if he would look at the detailed data and tell the parish council if speeding was sufficient an issue to justify the training for a community speed watch initiative.

Action: Cllr Petecki to provide the clerk with the details of the officer he spoke with
Action: Clerk to contact the relevant officer with the above request
Action: Clerk to contact highways and ask for a traffic data count to be done on the old A66/Embleton Top Road, in the locality of the Primrose Cottage post.

25.14- Wall at St Cuthberts Church- Cllr Graham has spoken with the relevant person, and they have confirmed that the Parish Council's suggestion was not practicable and the wall would need to be rebuilt etc.

32.14- Loop System- Cllr Petecki has spoken with the Village Hall Committee who confirmed the current Loop System was all the committee could afford. The issue will be brought up at the next Embleton Village Hall Committee.

21.14- Report from CCC re bus stops- A final report has now been received which includes Cllr Brandwood's comments.

Action: Cllr Brandwood to write an article on the options for bus stops for passengers to be included in the Summer Newsletter

Action: Clerk to forward the final report on to Cllr Boardman

109.13- Noticeboards- work on planning and oiling the noticeboards is continuing.

36.14- Bin at Slatefell Layby & Dubwath Silver Meadows- Both of these have now been installed.

Action: Clerk to email Mr J Irving at Allerdale Borough Council to thank him for this.

Action: Clerk to check that both bins are on the emptying schedule as reports have been received that the Slatefell Layby wasn't emptied on Wednesday 16th April.

36.14- Press Release re De-fib- Cllr Petecki has confirmed that the Defib is now installed and working. It has a code lock on it to prevent vandalism, and a reference number. When 999 is dialled and someone states they are at the box the 999 controller will then provide the access code. Cllr Petecki confirmed that a number of training sessions are to be organised on a Tuesday evening & a Saturday afternoon.

Action: Cllr Petecki to forward a guidance video on using the Defib to all councillors

Action: Cllr Petecki to check the unit once a month

Action: Clerk to write a press release thanking the fundraisers and providing details of the training events once they are organised.

It was noted that in the CALC circular for April that Matters Arising shouldn't be an agenda item- Review of On-going Actions maybe more appropriate?

47.14 Co-option of new councillor

The Clerk confirmed that ABC has confirmed that co-option can now take place following the resignation of Cllr Airey (making a total of two vacancies for co-option)

The Clerk informed the council that an application email had been received from Ms Sheila Wood.

Cllr Brandwood proposed the co-option of Ms Wood, Cllr Wilson Seconded this proposal. All were in favour.

Resolved: That Ms S Wood be co-opted to Embleton Parish Council

Action: Clerk to organise to meet with Ms Sheila Wood to fill in the relevant paperwork.

48.14 Public Participation

Ms A Charig had attended the meeting for interest, and had no matters to raise.

49.14 Chairman's Report

Cllr Petecki informed the meeting that he had no written report to present. The only meeting he had attended was the CALC Three Tier Meeting (minutes of this have been circulated to all)

50.14 Clerks Report

All councillors had received and read a copy of the clerks report.

Correspondence Item 1- Deer Road Kills at Dubwath Silver Meadows junction.

Action: Clerk to report back that there are a lot of sighting of Deer throughout the parish but the Parish Council can't identify any specific deaths hotspots.

Correspondence Item 4- AON Insurance Proposal Document

Action: Clerk to get quotes for Parish Council Insurance to be tabled at the next meeting

Correspondence Items 5 & 14- ABC notice of intention to remove a light from an ENW pole with no replacement- This regards the light on Wythop Bridge which is to be accepted as a highways light for replacement, & also the light at Embleton School which the Parish Council listed on the response to scrutiny as being no longer required.

Correspondence Item 8- LDNPA Parish Forum on the 12th May- Cllr Petecki will be attending

Correspondence Item 12- Speed Indicating Device- Embleton & District Parish Council confirmed that they do not own such a device

Action: Clerk to respond as above.

Correspondence Item 13- The Old Station Building, Bassenthwaite- Dangerous Structures- The Clerk informed the council that the relevant officer at ABC had given the owner until the end of April to make the necessary repairs, if no work done then it would be passed on for enforcement under the Buildings Act.

Action: Clerk to monitor this and report on progress at the May Meeting.

Correspondence Item 17- CALC Guidance on Cheque Payments & New Model Financial Regulations- This has been passed to the procedures sub committee who have considered it when preparing the new draft Standing Orders.

Action: Clerk to contact CALC/NALC and request that for such documents a separate document be prepared for Parish Councils with a low turnover (£5k?) as EU Contract Regulations etc are not applicable to many Parish Councils.

Resolved: That the current cheque signing arrangements were satisfactory, two signatories and all cheques signed at a Parish Council meeting.

Correspondence Item 19- Denise Rollo of ABC would like to attend a meeting of Embleton & District Parish Council to discuss poverty reduction in Allerdale.

Action: Clerk to invite Ms Rollo to the June Meeting.

Correspondence Item 20- Highways Hotline Reference Number for Water on the road @ the Old Chapel and at Vicarage Road. Update- Work at Vicarage Road completed, the Old Chapel CCC Highways have identified the water as running off the high land to the left of the road which is not CCC's responsibility

Action: Cllr Graham to check if the work has been completed at Vicarage Road (as Highways have stated it has been done).

Action: Clerk to go back to CCC Highways and Cllr Bowness re the issues at the Old Chapel, as even though the water is running off the high land it is still running across the highway and causing damage and a health & safety hazard.

Resolved: That for other highways issues, as they are spotted individual councillors should report them to the Highways Hotline, if after a number of weeks they are not dealt with then the Clerk should be informed.

Clerks Actions from the Previous Meeting

Unless otherwise mentioned below all actions are deemed to have been completed.

Flouridation in Water- The clerk confirmed that responses had now been received from all contacted parties, the responses were long and detailed. The clerk proposed that she produce a summary of responses and circulate them to all councillors.

Action: Clerk to produce a summary of all responses and circulate them to all councillors.

Action: Cllr Petecki to raise this mass fluoridation of water at the next CALC meeting as it affects more than just Embleton & District Parish Council.

Overhanging Branches- At Ling Garth/Old Vicarage due to no response to the letter sent by the clerk she has passed this matter to Cllr Bowness, who in turn has passed it on to Sally Scales of the community engagement team who are now looking into it.

Action: Clerk to monitor this situation.

51.14 Revised Standing Orders

The procedures sub committee have produced a draft set of standing orders for the Parish Council to consider adoption of. All parish councillors have received a copy of the draft standing orders.

Cllr Brown Proposed that the standing orders be adopted at the May meeting if no parish councillors raise any objections.

Resolved: That unless any parish councillor raises any objections/suggestions for change the draft standing orders will be adopted at the May 2014 Parish Council Meeting.

Action: Clerk to agenda this for the May meeting.

Cllr Brown noted that his proposed policy on Charitable Donations (if accepted) should also be included in the revised standing orders.

Resolved: That all Parish Councillors should read the proposed policy on Charitable Donations prior to the May meeting ready for this to be voted on at the May meeting.

52.14 Planning

Ref 7/2014/2060 Low Bark House, Setmurthy, Cockermouth- Variation of conditions nos 2,5, & 6 attached to consent ref no 7/2011/2071 related to amended plans & energy sources

Resolved: That the proposed cooling tower/wood chip boiler and associated infrastructure is inappropriate and not in keeping with the building, the items are very visible and the Parish Council feel that they are not acceptable additions. Any additions should be enclosed with a building of a similar architectural style.

Action: Clerk to write to the LDNPA with the above comment.

The following item had been received after circulation of the agenda, but the consultation window would have shut if it was left until the May meeting. The council therefore resolved to consider it at this meeting.

Ref 7/2014/2088 Close Cottage, Embleton. Demolition of existing single storey extension, erection of new single storey utility room, new 2-storey extension.

Resolved: Embleton & District Parish Council have no objections to the increase in size, however they do feel that the increase in size from 8m to 73.5m is a substantial change and Embleton & District Parish Council would request that a local occupancy clause be included on the development as a per the Embleton & District Parish Plan.

Action: Clerk to write to the LDNPA with the above comment.

53.14 Consultations

External Audit & Data Transparency Consultations- No comment to be made

UU Keeping Cumbria Flowing- This is to be discussed at the LDNPA meeting in May.

Cumbria Clinical Commissioning Group- Details of this to be added to the Embleton & District Website

Action: Clerk to action the above.

54.14 Nomination for LDNPA Member

No councillors declare an interest in standing for this position therefore no nomination was made.

It was noted that information had been received from Above Derwent Parish Council confirming they had nominated Dr Geoff Davies for this position.

Cllr Petecki stated that when the time came for nominations he would suggest that Embleton & District Parish Council support Dr Davies.

55.14 Highways & Parish Maintenance

Nothing raised

56.14 Council Finances

All items for payment were approved by the council and signed by two signatories:

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|---|---------|
| 1) David Brown- Reimbursement of Web Hosting & Domain Charges | £73.37 |
| 2) CALC Subscription | £152.00 |
| 3) Clerks Expenses | £47.86 |

The reconciliation of finances for April was approved & signed by Cllr Petecki

Cllr Petecki left the room for the next item as his Wife is the secretary to the Setmurth Parochial Church Council

Request for grant from Setmurthy Church

Setmurthy Church have requested a donation of £100 towards the upkeep costs of the Graveyard.

Cllr Brandwood, Proposed that Setmurthy Church be offered a grant of £100 in line with the offer made to the other two churches (£100 towards graveyard costs on production of receipts), Cllr Boardman seconded this.

Resolved: That Setmurthy Church be offered a £100 donation.

Action: Clerk to process this donation

57.14 Matters for the next meeting

Cllr Petecki reminded the councillors present that the next meeting on May 21st 2014 is the AGM and that the positions of office are up for election including Chairman. Cllr Petecki informed the meeting that he would consider being Chair for one more year but after that he would be resigning.

Cllr Brandwood informed the meeting that she as considering resigning as vice-chair.

58.14 Date of next meeting

Wednesday 21st May at 19:15 in Embleton Village Hall

Meeting closed 20:50

Signed..... (Chair)
Dated.....