

Embleton & District Parish Council

Minutes of the meeting held on Wednesday 27th February 2013

Present: Councillors Petecki (Chair), Brandwood, Boardman, Hewitson, Pickering, Hind, Brown, Helling, McGrath and Teasdale.

Apologies: Councillors Graham, Shepherd, Airey & County & Borough Councillor Nicholson.

Also present: John Hayton (LDNPA) & David Smith (Clerk).

Declarations of Interest: There were no Declarations of Interest.

16.13: Minutes of the previous meeting held on 23.01.13:

Cllr. Brandwood felt that there should have been specific mention of the poor visibility issue under 10.13: Report on provision of Bus Shelter at Brathay Hill. This was added to the minutes which were then agreed by councillors and the Chair duly signed them.

17.13: Matters arising (not covered by other agenda items):

All matters arising were covered by other agenda items (see below).

18.13: Chairman's Report:

The Chair reported on the following:

MRWS: Both the Trade Unions conference and the Allerdale Borough Council debate had been attended. The County Council decision not to proceed to Stage 4 had effectively ended the MRWS process for an underground waste repository in West Cumbria. The need for a repository somewhere if the UK is to continue with nuclear new build will ensure the start of a new process by DECC.

Parish Plan: The Chair thanked those councillors who had worked on the plan with him on the sub-committee (see agenda item below).

Bassenthwaite Lake Path: news on the agreement of the land-owners will be available at the next meeting.

19.13: Clerk's Report:

The Clerk reported that all the actions allocated to him from the previous meeting had been undertaken. Further to Item:

- 05.13: Clerk to circulate welfare reform e.briefing: done
- 06.13: Clerk to try and get parish specific information re: police action in parish: Clerk now on NW circulation list and see agenda item below.
- 08.13: Clerk to complete and return Locality Group questionnaires: done.
- 09.13: Clerk to get further quotes for printing of Parish Plan: done (see below).
- 10.13: Clerk to write to local residents re: bus shelter request: done.
- 12.13: Clerk to contact Peter Barron from LDNPA re: additional signage: done (see below)
- 13.13: All payments sent.

A list of correspondence was given, most of which was for information only. The following item was highlighted:

1. Allerdale BC: precept 13/14. The amounts of the new Transitional Grant part of the precept were highlighted:
Wythop: £0.00
Setmurthy: £71.79p
Embleton: £117.20p

20.13: Police Report:

The Clerk informed the meeting that he had received the following, parish specific, information from Megan Jones, PCSO for the Embleton area.

There has been 1 incident reported to the Police for the area of Embleton in January this was:

Red Diesel was stolen from a digger overnight between the 28th and 29th January 2013. The vehicle was parked in a field unattended overnight when this crime occurred. Police investigations are ongoing and Police would like to encourage anyone who may have any information relating to this incident to contact the Police on telephone number 101.

Allerdale Rural Policing Team are advising all residents to be vigilant and to report any suspicious vehicles or persons within the village of Embleton including the surrounding area to contact the Police and pass on as much information as possible, including registration of vehicles and description of persons.

21.13: Procedures Sub-group Report:

In the absence of Cllr. Shepherd, the Clerk referred councillors to the written report submitted by Cllr. Shepherd in which the key documents that the sub-group will be working on were identified. These include Standing Orders, Financial Regulations and a Freedom of Information Statement.

There was a need for a reserve member of the sub-group identified and Cllr. Boardman agreed to take on this role.

ACTION: Clerk to inform Cllr. Shepherd that Cllr. Boardman is to be the substitute member of the sub-group.

ACTION: Cllr. Shepherd to convene the next meeting of the group before the March meeting of the council.

22.13: Planning:

There was one planning application to discuss.

App No: 7/2013/2027: Prospect House, Isel, Cockermouth. Modification of previous planning permission to enable the ground floor to be used as a holiday cottage.

Members agreed to support the application subject to the building being tied to the farm business and the present local occupancy clause remaining in place.

ACTION: Clerk to inform the LDNPA of the views of the council.

23.13: The Parish Plan:

Subsequent to the sub-committee meeting held on 4th February and the document being proof read, Cllr. Petecki reported that a number of changes and alterations had been made and the final draft document was printed with each councillor being given a copy to read through prior to this meeting. Councillors made a number of comments and some minor changes were agreed. Cllr. Petecki was thanked for all the work he had undertaken on the document and he in turn thanked the members of the sub-committee.

ACTION: RP to undertake amendments and supply Clerk with revised version for sending to the printers.

The Launch: it was agreed, after some discussion, that the launch of the Plan should be undertaken at the time of the Annual Parish Meeting on May 22nd after copies of the Plan have been delivered to each household in the parish. It was further agreed that the presentation on setting up a Neighbourhood Watch scheme in the area should also be delivered at the same meeting.

It was agreed that the details of the launch and how it would fit in with the Annual Parish meeting or the Annual General meeting would be discussed and agreed at the next meeting.

Costs & Funding: The Clerk informed councillors that he now had two quotes for the cost of printing 250 copies in colour, A5 booklet style of the plan. The quotes were:

Firpress Printers: £485.00p

McKanes Printers: £458.00p

Possible sources of funding are the ACT Community Planning Fund and the LDNPA Community Fund. Applications are currently being made.

It was proposed that Councillors agree to provide up to £250 from Parish Council funds as match funding to support the printing of the plan and the launch event.

Proposed: Cllr. Brandwood

Seconded: Cllr. Hind

All councillors agreed.

ACTION: Clerk to submit funding applications to both ACT and LDNPA. Once the outcomes of these applications are known then the Plan is to be sent for printing.

24.13: The new Distribution List:

Cllr. Brandwood handed round the new distribution list to councillors in which she had identified which councillors would be responsible for delivering the newsletters etc., to various addresses in the Parish. There was some discussion and a number of changes were agreed.

25.13: Highways Matters and Parish Maintenance:

Further to the issue regarding the riding of mountain bikes on public footpaths, and in particular the footpath from St. Margaret's Church (Wythop) to Kelswick along the flanks of Sale Fell, Cllr. Pickering informed the meeting that he had contacted the Inglewood Estate and that it had been agreed that 'No Cycling' signs, similar to those found in many parts of the National Park, may be placed on the footpath signs and gates in the area mentioned above. Cllr. Pickering estimated that he would require up to £50.00p to purchase the signs and install them. It was proposed that a sum of up to £50.00p be allocated from council funds for this purpose.

Proposed: Cllr. Helling

Seconded: Cllr. McGrath

All councillors agreed.

ACTION: Cllr. Pickering to purchase and install the signs.

Cllr. Hewitson reported a number of pot holes along the Hundith Hill to Embleton Church road.

ACTION: Cllr. Hewitson to report to the Highways Hotline.

Water was reported on the road at Rosebank and The Gables.

ACTION: Cllr. Boardman to contact the householder.

Cllr. McGrath reported that the grit bin requested for Ruddings Hill had not yet been delivered.

ACTION: The Clerk is to contact Cllr. Nicholson on this issue.

Cllr. Petecki reported that Cumbria Highways had been undertaking work on the culvert under the road by the Sailing Club.

26.13: Council Finances & Authorisation of Payments:

The Clerk informed Councillors that there was one account for payment:

1. R. Petecki (Printer cartridges): £58.26p

Councillors agreed this payment.

The Clerk referred councillors to the latest bank reconciliation, which showed that the most recent bank statement (5/02/13) had a balance of £7,904.84p and that with yet to be cleared payments, the reconciled balance of the Parish Council account as of 27th February was £7,681.58p. The Chair initialled both the bank reconciliation and the latest bank statement.

ACTION: Clerk to send off payment.

27.13: Matters for the next meeting:

- Parish Plan launch
- Heritage Lottery bid

28.13: Date of next meeting:

Wednesday 27th March 2013 at 7.15pm in Embleton Village Hall

Signed:

Chair

Date: