

Embleton & District Parish Council

Minutes of the meeting held on Wednesday 24th April 2013

Present: Councillors Petecki (Chair), Brandwood, Boardman, Brown, Hewitson, Airey & Hind.

Apologies: Councillors Pickering, Helling, Graham, Teasdale & Shepherd.
John Hayton (LDNPA)

Also present: County & Borough Councillor Nicholson & David Smith (Clerk).

Declarations of Interest: Cllr. Brandwood declared a prejudicial interest in agenda item 10, Planning.

41.13: Minutes of the previous meeting held on 27.03.13:

The minutes of the March meeting were agreed to be an accurate record by the councillors present and the Chair duly signed them.

42.13: Matters arising (not covered by other agenda items):

The Clerk reported that the following actions allocated to him from the previous meeting had been undertaken. Further to Item:

- 32.13: Clerk to write to Harry Hird of Westray Farm re: diversion of public footpath with information on whom to write to at CCC. Done.
- 36.13: Clerk to book village hall and contact various organisations re: attendance at Parish Plan launch 11/5/13. Done.
- 36.13: Clerk and Chair to put together a list of Parish Plan recipients. It was agreed that the following organisations/individuals should be added to the list: Local landowners (Inglewood, Egremont & Fisher), Cockermouth & Keswick Libraries, National Trust (Andrew Thompson), Environment Agency, Highways Agency & Jamie Reed (MP).
- 36.13: Publicity Leaflet for Parish Plan launch produced: Done and given to councillors for distribution.
- 37.13: Cllr. Nicholson to chase up a grit bin for Ruddings Hill and repairs to Ouse Bridge: Ongoing.
- 38.13: All payments sent.

43.13: Chairman's Report:

The Chair reported that he had not attended any meetings on behalf of the Parish Council during the last month. However, he noted that there were a number of meetings in his diary during the coming weeks.

44.13: Clerk's Report:

A list of correspondence was given, most of which was for information only. The following item was highlighted:

- AON insurance renewal: discussed under Council Finances below.

45.13: Police Report:

The Clerk informed the meeting that he had not received a report from the police, probably due to PCSO Megan Jones not being at work due to illness.

46.13: Procedures Sub-group Report:

Cllr. Brown spoke to his paper on the subject of purchases/payments, incidental expenses and travel costs as they relate to councillors. In the paper, it is proposed that the Council adopt a policy that allows councillors to claim monies back from the council in relation to the out-of-pocket costs of purchases and the incidental expenses and charges that members of the Council incur as a consequence of actions and activities directed by or undertaken on behalf of the Council.

After some discussion there was general agreement that the proposal should be supported. However, the mileage rates outlined in the paper were not felt to be appropriate and that the mileage rates used by Allerdale Borough Council to recompense elected members, and reviewed on an annual basis, would be more acceptable. It was subsequently agreed that the paper should come back to the next meeting of the council, with the Allerdale Borough Council mileage rates included, for further discussion.

ACTION: The Clerk to ascertain the current mileage rates used by ABC and make the appropriate changes to the paper.

47.13: Planning:

There was one planning application to discuss, this being:

7/2013/2070: Fell Close, Embleton – add extension to the existing garage to use as a workshop and studio.

As the application was from the next door neighbours of Cllr. Brandwood, she declared a prejudicial interest and took no part in the discussions.

After some discussion councillors agreed that they had 'No objections' to the application.

ACTION: Clerk to inform the LDNPA Planning Dept. of the views of the council.

Councillors also noted the following:

7/2013/2027: Prospect House, Isel, grant of planning permission

7/2010/2030 & 7/2012/2160: Sale Fell House, Routenbeck, withdrawn application

7/2012/2069: Byresteads, Cockermouth, notice of appeal: – appeal against the continuation of an agricultural workers condition on the existing farmhouse when planning permission was granted for an additional agricultural workers dwelling, i.e. both dwellings are to be for the use of agricultural workers.

48.13: The Parish Plan Launch:

It was confirmed that the launch of the Parish Plan would take place on Saturday May 11th in Embleton Village Hall between 10.00am and 2.00pm.

It was agreed that those councillors who were able to attend would meet up at 9.00am to prepare the hall. It was further agreed that drinks and refreshments would be provided by councillors.

The Clerk informed councillors that he had talked to Cumbria Police, Cumbria Fire Service, Cumbria Trading Standards and Embleton Play Area and they are all aiming to attend the launch. The Chair confirmed that Dubwath Silver Meadows would also be represented.

ACTION: Councillors to deliver leaflets throughout the Parish.

49.13: Highways Matters and Parish Maintenance:

Cllr. Airey noted that there were a number of pot holes along the Golf Club road, together with the crumbling of the road surface along the edge of the road.

Cllr. Petecki noted that there had been an increase in the dropping of litter along the Sailing Club road and elsewhere in the parish.

ACTION: Cllr. Airey and the Clerk are to report the issues along the Golf Club road.

ACTION: Councillors are asked to report any accumulations of litter they see to 01900 702800.

50.13: Council Finances & Authorisation of Payments:

The Clerk informed Councillors that there was one account for payment:

- Embleton Village Hall (hire for Parish Plan launch): £40.00

Councillors agreed this payment.

ACTION: Clerk to send off payment.

The Clerk referred councillors to the bank reconciliation for March 31st, i.e. the end of the financial year, which showed a reconciled balance of £6,589.54.

The first of the precept payments have now been received and the bank reconciliation for the 24th April showed a balance as at the latest bank statement (5/4/13) of £10,147.04p. With yet to be cleared payments the reconciled balance of the Parish Council account as of 24th April was £9,467.54p. The Chair initialled both the bank reconciliation and the latest bank statement.

The Clerk drew the attention of councillors to the insurance renewal quote received from Aon Ltd, given as £423.68p and informed the meeting that he had received a 'like for like' quote from Zurich Municipal with a premium of £309.13p. Prior to making a decision as to which quote to accept councillors asked Cllr. Brown to take both sets of paperwork from Aon and Zurich to check that they were genuine 'like for like' quotes.

ACTION: Cllr. Brown to check the two quotes and report back to councillors with his recommendation.

51.13: Matters for the next meeting:

- Standing Orders
- Councillor expenses
- Speed Indicator device: Cockermouth Town Council

ACTION: Clerk to contact Cockermouth TC to see if the print out produced by the SID when it was placed in the parish would be available for councillors to view.

The Chair drew the attention of his fellow councillors to the fact that this would be the last parish Council meeting at which Cllr. Nicholson would be in attendance as the Cumbria County Councillor for the area. The Chair thanked Cllr. Nicholson for his attendance at Parish Council meetings over the years and placed on record his gratitude for all the actions undertaken by Cllr. Nicholson at the request of the Parish Council and noted that he was pleased that Cllr. Nicholson would still be representing the Parish in his role as Borough Councillor.

52.13: Date of next meeting:

- Wednesday 22nd May 2013 at 7.15pm in Embleton Village Hall**
- 1. Annual Parish Meeting**
 - 2. Annual General Meeting of Embleton & District Parish Council**
 - 3. The May Business Meeting of Embleton & District Parish Council**

Signed:

Chair

Date:

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